



**CADPAC  
Education Sub-Committee  
June 11, 2004**

**Minutes  
Meeting Held at IJC Room 1073**

Approved

- I. WELCOME and INTRODUCTIONS:** Judge Rush opened the meeting and welcomed everyone.

**Members present:** Judge Michael Rush, Mr. Scott Filley, Ms. Laura Lindsteadt, Ms. Nancy Blackwelder

**Staff present:** Ms. Donna Durr, Ms. Julie Sipe, Mr. Bill Carey

**Guest present:** Mr. Chip James for Sabrina Myers member

- II. PREVIOUS MINUTES:** Ms. Nancy Blackwelder/Mr. Scott Filley recommended approval of the April 2004 Minutes. The motion was unanimously passed.

**III. OLD BUSINESS**

**A. Education Checklist**

1. Two weeks prior to the meeting, Ms. Julie Sipe, staff attorney and staff representative for the Education Criteria workgroup, mailed a copy of the criteria checklist to each member. Ms. Sipe asked the committee for their approval of the checklist to move the process forward. The motion was made/seconded by Mr. Filley/Ms. Blackwelder and approved unanimously. It will be forwarded to CADPAC for their approval.
2. Ms. Sipe discussed Crowe Chizek's determination that the PFL-Indiana curriculum did not include the checklist element of "Applicable Laws and Statutes" on substance abuse. Ms. Sipe asked the members of the Education Subcommittee to send their recommendations of what "applicable laws and statutes" should be in a substance abuse information or education curriculum. The committee discussed that when PFL-Indiana education was recommended to the programs it was decided that each county would cover their own policies, rules and regulations at the appropriate location in the syllabus and many programs provide 1-4 hours of education information in addition to the PFL-Indiana curriculum.

## **B. PRIME for Life – Indiana**

1. Prevention Research Institute is in the process of updating the curriculum to version 8, which is expected to be available to trained instructors later this fall. PRI had asked IJC to consider rescheduling the August initial training session to January 2005 in order for version 8 to be presented to new instructors. After much discussion with staff and CADPAC, it was agreed to reschedule the next initial training to January 24-28, 2005. PRI will notify anyone registered for the August training and will reschedule a training date for them to attend.
2. PRI will provide the annual continuing education conference as scheduled August 24 & 25 at the Omni North Hotel, Indianapolis. This conference will provide trained PFL-Indiana instructors an opportunity to preview version 8 and provide feedback to PRI. All A&D program supervising judges and program directors are encouraged to attend this preview. A tentative PFL-Indiana training schedule for 2005 was presented. These dates have been reviewed by IJC and PRI and locations will be determined as soon as possible.

## **C. Substance Abuse Education for Judges**

1. Judge Rush discussed a revised list of topics that have been presented to Judges and proposed future topics. The next opportunity for SA training will be the Judicial Conference in September 2004. A&D staff is working with IJC education staff for consideration of *The Judicial Response to Substance Abuse* as a possible topic for the September Conference. The IJC education staff has recommended contact be made with Mr. Ray Daugherty to present *Understanding the Difference Between Abuse and Dependency* during the April 2005 Spring Judicial Conference due to time requirements for the presentation.
2. Mr. Carey discussed the importance of educating judges on SA to assist them in best practices from the bench. It was agreed this is a very important fine line. Mr. Carey encouraged Judge Rush to continue to work with the IJC Education Department and the Judicial Education Committee to establish a Substance Abuse Education Certificate for Judges. Judge Rush has had initial conversations with Judge Earl Penrod of the Education Committee on this subject and will continue to pursue.

## **D. CSAMS Update**

Mr. Carey also provided an update on CSAMS before leaving to attend a CSAMS meeting that was running concurrently. Due to circumstances beyond the control of IJC, the contractor initially selected for the CSAMS project evaluation will be unable to proceed with the project. It will be necessary to request a delay in the implementation date for CSAMS from July 1, 2004 to January 1, 2005 in order for a new contractor to be selected and to complete the work. The study guide and three tests are ready for evaluation by the contractor. A pilot test will be made available once the contractor has begun the project.

#### **E. Annual Meeting 2004**

Ms. Durr provided final tally reports from the Annual Meeting, the Wednesday Administrative Meeting, and Judges Substance Abuse Meeting for review. Members indicated they felt the meetings were a big success. The Sheraton North provides a good location for other activities since it is in the Keystone At the Crossing area. They look forward to 2005 at the same location.

#### **F. Annual Meeting 2005**

Ms. Durr presented several topics and presenters for consideration for the 2005 Annual Meeting. Several of the presenters and topics were presented during the Annual Northwest Conference on Addictive Disorders and Behavioral Health in Seattle, Washington, which Ms. Durr attended. The committee discussed and provided suggestions for a Wednesday Program Directors and Supervising Judges Meeting prior to the Annual Meeting in 2005. It is felt this is a good time for the Program Directors to share information and Judges to get together. Several formats and ideas were shared. Ms. Durr will prepare a draft schedule and topic outline to be emailed to subcommittee members for consideration. Ideas for the Thursday and Friday meetings were also discussed.

### **IV. NEW BUSINESS**

#### **A. Many Voices One Vision**

The Criminal Justice Institute has asked IJC to provide a presentation during the Many Voices One Visions Conference August 3-5, 2004. They have requested a presentation for August 4, 10:15-11:45 a.m. with the title to be Indiana's Response to Impaired Driving. Ms. Cheri Harris, staff attorney, has prepared an outline for the presentation and presenters have been contacted. IJC very much appreciates the opportunity to provide information to the Many Voices One Vision audience.

#### **B. Education Subcommittee Members**

1. Judge Rush shared information about the terms of subcommittee members and asked for comments regarding the establishment of term guidelines. Discussion by members present indicated that several members of the subcommittee have participated for several years and would appreciate the opportunity to participate on other subcommittees. They felt it is important to have "new blood" from time to time in order to bring new ideas for education conferences.
2. It was recommended that when an education subcommittee member joins, a term would be considered three years with the opportunity for an additional three-year term if desired. This term arrangement is consistent with other subcommittee term guidelines.
3. At the present time, there is a vacancy on the Education Subcommittee. It was discussed and the committee recommended Ms. Kalay Colley, Chief Probation Officer of Montgomery County, be contacted for her interest in becoming a subcommittee member. Ms. Durr will contact Ms. Colley and extend an invitation to her to become a member of the Education Subcommittee.

**C. Subcommittee Meetings via Conference Call –**

Judge Rush discussed the option of conducting Education Subcommittee meetings via conference calls at appropriate times rather than making the trip to Indianapolis. Members agreed this would be acceptable since there may be times when the Agenda is brief and could be covered by conference call. Once the Annual Meeting topics and presenters are in place, this may be the preferred method of meeting communication.

**V. DISCUSSION** – Discussion continued on the annual meeting and members will follow up with presenter contact information.

**VI. NEXT MEETING:**            **August 13, 2004 @ 12:30 PM at IJC, room 1073**  
Future Meeting Dates:        Oct. 8, 2004,                    Dec. 3, 2004

**VII. ADJOURNMENT:**        **Meeting adjourned** at 3:00 P.M.

Respectfully submitted,

*Donna Durr*

**Donna Durr**, Program Coordinator  
Court Alcohol and Drug Program

Enclosures:        (1) Draft Minutes - April 2, 2004  
                          (2) PRIME for Life – Indiana tentative schedule 2005  
                          (3) Substance Abuse Education for Judges Update  
                          (4) Tally Reports (3) Supervising Judges Training, Administrative Meeting, Annual Meeting  
                          (5) Packet of Topic/Presenter information